



Regular Board Meeting Minutes December 13, 2023

**Regular BCFC Board Meeting Minutes, December 13, 2023**

Meeting held at the BCFC Office, 1971 Peninsula Road, Ucluelet, BC

Attendance: Terry, Julian, Geoff, Ken, Gary, Dario

Absent: GM Erik Holbek, RPF ; Noah Plonka , Director

Staff: Accounting Manager, Mike Williams

Guest: Mayor Marilyn McEwen , District of Ucluelet

Notes: Ken Matthews

Meeting called to order by the Chair at 10:06 am

**1) Agenda Approval:**

Motion by Geoff, seconded by Dario, to adopt the agenda as presented. **Carried**

Note: It was agreed during the meeting to add discussion on:

- a) Subcontractor not yet paid from contract on the Mosaic timber sale in 2022.
- b) Draw Creek natural channel bank failure just above the Maggie Lake

**2) Approval of minutes of the October 11, 2023, Regular BCFC Board meeting:**

Motion by Dario, seconded by Geoff, to approve the minutes of the October 11, 2023, BCFC Board regular meeting as presented. **Carried.**

**3) Forestry Manager Report: Erik Holbek**

Terry read the written report filed by Erik Holbek for the Dec 12 meeting.

The report indicates that the BCFC consultant is working on the timber supply analysis for the CF and will have results in January. There are no active operations on the CF.

It was noted that the Ministry of Forests has added surfacing to a 2.5 km stretch of the Barkley FSR and has completed some R/W clearing on the Maggie FSR.

The report was accepted without a motion.

**4) Financial Report, Accounting Manager: Mike Williams**

Mike presented:

- the updated monthly income statement to Nov 30, 2023
- balance sheet as of the end of Sept 2023.
- Questions raised on how the accrued silviculture liability funds will change the 2023 expenses were noted. Mike will show how that is adjusted with his year end report early in 2024.



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- Mike and Erik will work on the 2024 annual operating budget for BCFC and the 5-year planning budget and present these in draft form at the next Board meeting.
- Annual 2023 expenditures are projected to come in at 80 % of approved budget , however the budget now shows a deficit because revenues are less than projected for the year.

Motion by Geoff, seconded by Gary , to accept the Financial Reports as at Nov 30, 2023 as presented. **Carried**

**5) On-Going Business**

- a) DC3 Project No activity until spring . Signs are still in design.
- b) Progress with UMBA. Erik has applied for S57 trail construction approval from Recreation, Sites and Trails BC.
- c) Barkley CF Tour by District of Ucluelet mayor and Council members  
Mayor McEwen will postpone this tour until spring 2024.
- d) Weather station .... Being looked into for next summer
- e) Culturally modified log flown in error during salvage. No Update.
- f) BCFC AGM 2024 attendance. Terry will discuss Erik's attendance. At this time , none of the directors are able to commit to attending.

**6) Correspondence**

- a) Letter from Ministry of Forests Parliamentary Secretary Doug Routley to District of Ucluelet regarding Community forest stumpage. The District of Ucluelet received a brief letter as follow up to meetings at UBCM in September. The Community forest stumpage concerns were acknowledged, and it was noted that work was continuing on finding a solution.

- b) Letter noted from the Ucluelet Historical Society requesting support from the BCFC toward materials or costs of constructing a Japanese Pavilion in Ucluelet. Terry acknowledged that the Ucluelet and Area Historical Society (UAHS) is waiting for a model of the Pavilion and a list of materials needed for the project.

Motion by Geoff, seconded by Dario that Terry ask the BCFC General Manager to explore options to find suitable logs for the project from salvage in the BCFC or other suppliers and further that Terry advise the Historical Society that BCFC supports the proposal and will review options to provide support at the next Board meeting. A final decision on what and how much support will be made at the next Board meeting.

**Carried**



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**7) New Business**

- a) Unpaid subcontractor on Mosaic timber sale 2022

Terry has been aware and has discussed the issue with Mosaic representatives. One subcontractor working on this BCFC timber sale purchased by Mosaic has not been paid by the main Contractor working for Mosaic.

Motion by Geoff seconded by Gary, that Terry seek a written statement of this issue from the sub-contractor and submit this statement along with a letter from BCFC to Mosaic officials requesting that they look into this non payment and take what ever steps they can to see that the small local sub-contractor is paid in full for the work on the BCFC timber sale. **Carried**

- b) Damage to spawning areas on Draw Creek above Maggie Lake:

Gary has been notified by biologists working in the Draw Lake area of a significant natural erosion event which is destabilizing this important area of the creek channel . The Board has been on record as recognizing this important creek reach in the overall Maggie / Draw watershed and fisheries zone.

The Board supported looking into this. No motion was deemed needed at this time, and until the Board gets more information. Gary will discuss with the problem with Erik Holbek and will seek to get more information of what the problem is and if remediation is likely to be helpful / successful and what if any additional surveys or observations are needed to provide options for mitigation work. Gary will bring what information he can obtain to the next meeting and decisions on funding and future action can be made at that time.

**8) Items brought out of In-Camera Meeting**

- a) None . No In Camera meeting was held on Dec. 13, 2023.

**9) Date of Next Regular Meeting**

The next scheduled meeting for the BCFC Board will be January 10, 2024. In early January, Terry will review discuss with Erik, how much business can be done at that meeting and may defer the meeting to February 14, 2024.

**10) Meeting Adjourned by Chair at approximately 11:29 am.**

Approved: Terry Smith, Chair 

Ken Matthews, Secretary 